

The Regular meeting of the Finance/Executive Committee of the Atlanta City Council was held Wednesday, October 12, 2011, at 1:00 p.m. in Council Chambers, City Hall South, 2<sup>nd</sup> Floor.

**Present:** Councilmember Yolanda Adrean, Chair                      Stefan Jaskulak, DCFO  
                  Councilmember Felicia A. Moore                      Departmental Staff  
                  Councilmember C.T. Martin  
                  Councilmember Alex Wan  
                  Councilmember Howard Shook  
                  Councilmember H. Lamar Willis

**Absent:** Councilmember Aaron Watson

Chairperson Adrean called the meeting to order at 1:10 p.m. after declaring a quorum present. The Committee members present were introduced as follows: Councilmembers Felicia A. Moore, C.T. Martin, Alex Wan, Howard Shook and H. Lamar Willis. Other Departmental staff was present as well.

**The Agenda was adopted as printed with one First Read Ordinance and two new Resolutions regarding Oracle, 6 Years.** The minutes for the meeting of the Finance/Executive Committee of September 28, 2011 were approved as amended.

#### **DISCUSSION ITEM/PRESENTATION**

**Purchase Order / PO Closing Process - Adam Smith, Chief Procurement Officer**

**Michael Dogan, Chief Information Officer**

**Mr. Adam Smith:** Chief of the Department of Procurement stated that he will explain the process of cancelling/closing purchase orders. The question was how to close and cancel a (purchase order) P.O. Councilmember Moore stated that she wanted to know the process because it is not working. Mr. Smith responded that this process has improved the way we approve P.O.'s

**Mr. Keith Brooks:** Deputy Chief of the Department of Procurement gave a presentation. He then stated that we have functions such as: cancel, close (manual and automatic) and final close of P.O.'s. Manual cancellation – ERP System permits you to cancel a P.O. or P.O. line after you have approved it. Funds are returned to the budget. Payment can be rendered for goods received before cancellation. You can close a P.O. at any time. Manual Close – You can also manually close an approved P.O. at any time, you can specify closing controls including: close for receiving and/or close for invoicing, you always have the option to review or reopen a P.O. by adding new lines or creating additional receipt transaction and you are required to manually return the funds to the budget. Automatic Close – once all shipments for a given line are received, the system automatically closes the line for receiving. When all lines for a given P.O. are received, the system automatically closes the P.O. When a P.O. has been fully received, the system automatically closes it. The system automatically closes a P.O. once you have received and paid for all items you ordered. You always have the option to review or reopen a P.O. by adding new lines or creating additional receipt transactions until the P.O. is finally closed. A P.O. automatically closes after you have received and paid for all items you have ordered. A P.O. total and matched total indicate that all items on the P.O. have been received and paid. Finally closed – this is a manual transaction. After a P.O. is finally closed, the P.O. can not be amended. A P.O. can be closed for receiving invoicing or can be manually closed upon request of the user agency. A finally closed P.O. returns the remaining dollar amount on the P.O. to the budget. Councilmember Willis asked how easy is it to have technology confusion? Mr. Brooks responded that the system is as good as the people using it. Councilmember Willis asked how frequently do we have data entry errors? Mr. Smith added that we have not been able to quantify that right now. Councilmember Willis asked if he could buy something without doing a P.O. in the system. Mr. Smith responded that there are exceptions such as Sole Source, Special Procurement and Emergency Procurement. Anything up

to \$20,000 has to go through the Department of Procurement process. Councilmember Willis stated that there should be more discipline and legislation to mandate that anyone who goes outside of the system will be terminated. It is unacceptable for employees who violate the system to still be here.

**Mr. Peter Aman:** Mayor's Office Chief Operating Officer stated that we do have strict policies and direct pays that require a series of sign offs. We have terminated people who intentionally violated the process. We do hold people accountable. He is cautious of legislation that mandates terminating employees, but is supportive of the notion. Councilmember Willis stated that public policy is about the future of the City. Mr. Smith responded that we have decided to put in place a manual monitoring process to handle split purchases. It would lock a buyer out of the system if they go over \$20,000. There will be a more detailed review in the next two weeks. Chairperson Adrean asked how many people have access to operate the system. Mr. Brooks responded around 60. The system allows two people to go in and amend a document. When a P.O. is finally closed you can't make any changes. Chairperson Adrean asked what if she manually closed a P.O. and didn't return the funds to the budget and tacked it on to something else. What controls are in place to prevent that? Mr. Brooks responded that the funds would stay on the P.O. The funds will sit there. Councilmember Moore stated that she only cares about the legislative part. If this system works why are we talking about it today? Why was the P.O. closed in the Parks Department? Who is responsible for opening and closing a P.O.? Mr. Brooks responded that Procurement does not create requisitions, only P.O.'s, which is a predecessor to a requisition. As invoices come in, they are matched against the P.O.

**Mr. Paul Taylor:** of the Department of Parks, Recreation and Cultural Affairs stated that we checked the funds. The encumbrance report showed that money was available. Mr. Smith added that it is obvious that more Oracle training is needed. We need mandatory training annually for people who use the system. Councilmember Wan stated that he has questions regarding how we are handling active and inactive P.O.'s, unauthorized purchases against active P.O.'s, any P.O.'s that have not been paid and how to prevent people from looking at multiple screens. Do we have an automatic expiration on a P.O.? He wants to know about purchases outside of the P.O. system. Mr. Brooks responded that P.O.'s have life expectancy. Mr. Smith added that we intend to address all of the questions. Councilmember Willis asked how many people have the ability to go in and create a P.O.? Mr. Smith responded that it is password protected. Councilmember Willis asked why not have just one person in a Department to be the gate keeper? If there is an issue they should be able to kick the P.O. back. Mr. Smith responded that it was a business decision. We can cut the 60 down to 30. Councilmember Shook stated that he has larger concerns with the ERP process. Chairperson Adrean stated that she asked Mr. Dogan to prepare a White Paper on the following: to discuss what we bought with Oracle and what we are not taking advantage of. Councilmember Willis asked why isn't the expiration date for a P.O. in the system? We know that because a construction project can take years, they would have an exception. It makes sense to close out a P.O. after 12 or 18 months.

**Ms. Gina Pagnotta:** President of the Atlanta Chapter of Professional Association of City Employees (PACE) stated that the employees say the system is not user friendly. The training should be mandatory. All we want to do is put it in the system and receive the goods. If we had one person to do it, it would be a disaster. She also has concerns with terminating an employee. Councilmember Willis stated that there are certain offenses that should be terminable. The only way to fix it is to have policies and processes in place. The employees need to know what they can be terminated for. Ms. Pagnatta responded that she agrees, but we have to make sure that the in between message is clear.

## **COMMUNICATIONS**

11-C-1426 (1)

A Communication from Fred Williams, Chair, Audit Committee to Council President Ceasar C. Mitchell and Members of the Atlanta city Council submitting the Audit Committee's appointment of

**Ms. Leslie Ward** to serve as the City Internal Auditor for a third five-year term, scheduled to begin on the date of Council confirmation. **(Referred back by Full Council, 10/3/11)**

**HELD**

Chairperson Adrean stated that this item will be Held.

**CONSENT REPORT**

**ORDINANCES FOR FIRST READ**

- 11-O-1441 (1) An Ordinance by Finance/Executive Committee authorizing the City of Atlanta to waive the Competitive Source Selection Requirements contained in Section 2-1187 of Article X Procurement and Real Estate Code of the City of Atlanta Code of Ordinances; and authorizing Thyssen Krupp Elevator Corporation to provide and the City of Atlanta to accept City-Wide Elevator Services at various City Facilities on a month-to-month basis for a term not to exceed six (6) months beginning on November 19, 2011 under the terms of Contract FC-6005007878, Citywide Elevator Service on behalf of the Executive Office-Office of Enterprise Assets Management, Department of Corrections, Fire Department, Department of Parks Recreation and Cultural Affairs, Police Department, Department of Public Works-Office of Fleet Service, Bureau of Solid Waste Services and the Department of Watershed Management; for a total amount not to exceed two hundred forty-two thousand, nine hundred eleven dollars and eighty-four cents (\$242,911.84); all contracted work to be charged to and paid from the funds listed below; and for other purposes.

**FAVORABLE ON FIRST READ**

- 11-O-1442 (2) An Ordinance by Finance/Executive Committee authorizing the City of Atlanta to waive the Competitive Source Selection Requirements contained in Section 2-1187 of Article X Procurement and Real Estate Code of the City of Atlanta Code of Ordinances and authorizing Allied Aviation Fueling of Atlanta, Inc. to provide and the City of Atlanta to accept Fuel Storage Facility and Fueling Facility Management and Operation Services at Hartsfield-Jackson Atlanta International Airport on a month to month basis beginning on November 29, 2011 under the terms of Agreement FC-7468-02 for a period not to extend beyond June 30, 2012 in an amount not to exceed \$1,775,000.00 to be charged to and paid from FDOA 5501 (Airport Revenue Fund) 5212001 (Consulting/Professional Services) 180302 (Maintenance Airfield); and for other purposes.

**FAVORABLE ON FIRST READ**

- 11-O-1473 (3) An Ordinance by Finance/Executive Committee to amend the Atlanta code of Ordinances by: adding a Subsection (10) to Section 2-190(b) to create a City of Atlanta Office of Film, Television, Music and Digital Media Development in the Office of the Mayor; and adding a new Section 2-200 that sets forth the functions and duties of the City of Atlanta Office of Film, Television, Music and Digital Media Development; and modifying Chapter 46, entitled Civic and Cultural Affairs, by adding a new Article IV entitled "Entertainment Filming Ordinance"; and establishing a process for use of City property, use of City

intellectual property, film permitting, and the collection of fees from such use and permits, the allocation of a Fund or management by the City of Atlanta Office of Film, Television, Music and Digital Media Development, and the establishment of a Board of Advisors to advise the Mayor on the City of Atlanta Office of Film, Television, Music and Digital Media Development, on activities of the entertainment industry; and for other purposes.

### **FAVORABLE ON FIRST READ**

Mr. Aman stated that on the 2<sup>nd</sup> Read we will do a presentation. We could have a Work Session if needed and answer all questions.

**Mr. Ron Shakir:** asked if it will be run from the Mayor's Office? He is concerned with bringing in negative things.

### **REGULAR AGENDA**

#### **F. ORDINANCES FOR SECOND READING**

- 11-O-1383 (1) An Ordinance by Finance/Executive Committee authorizing the Chief Financial Officer to amend the Fiscal Year 2012 (Airport Renewal and Extension Fund) Budget by adding to anticipations and appropriations grant funds in the amount of ten million dollars and no cents (\$10,000,000.00) from the Federal Aviation Administration for Letter of Intent #ASO-02-2, Payment #9, Project #3-13-0008-0100-2011 (Extend Runway 10/28 and construct associated taxiways) for the payment of debt service on the City of Atlanta Airport Passenger Facility Charge and Subordinate Lien Revenue Bonds, Series 2004E; and for other purposes.

### **FAVORABLE**

Councilmember Willis offered a motion to **Approve, 6 Yeas.**

- 11-O-1415 (2) An Ordinance and Charter Amendment by Councilmember Felicia Moore and Yolanda Adrean to amend the Charter of the City of Atlanta, Georgia, 1996 GA Laws P. 4469, et Seq., adopted under and by virtue of the authority of the Municipal Home Rule Act of 1965, O.C.G.A Section 36-35-1 et seq., as amended, by amending Part 1 (Charter and related laws), Subpart A (Charter), Article VI (Revenue and Fund Administration), Chapter 3 (Fiscal Control), Section 6-312 (Financial Stabilization Plan), so as to change the dates by which the City's Financial Stabilization Plan must be presented to and adopted by City Council; and for other purposes. **(Favorable on 1<sup>st</sup> Reading, 9/19/11); (2<sup>nd</sup> Reading, 1<sup>st</sup> Adoption, 10/3/11)**

### **HELD**

Chairperson Adrean stated that this paper will be Held. It will be advertised tomorrow and next Thursday.

- 11-O-1483 (3) An Ordinance by Councilmember Alex Wan **as Substituted by Finance/Executive Committee (1), 10/12/11** authorizing the Chief Financial Officer to transfer funds from the District 6 Councilmember Expense Account and the Park Improvement Trust Fund to fund the purchase and installation of two Fixed Position Cameras in Piedmont Park in an amount not to exceed ten thousand one hundred forty six dollars and no cents

(\$10,146.00) to be charged to and paid from the accounts set forth herein; and for other purposes. **(Finance/Executive Committee Substitute corrects the FDOA, 10/12/11)**

**FAVORABLE ON SUBSTITUTE**

Chairperson Adrean stated that we have a Substitute to correct the FDOA. Councilmember Wan offered a motion to **Approve on Substitute, 6 Yeas.**

**RESOLUTIONS**

- 11-R-1429 (1) A Resolution by Committee on Council re-appointing **Mr. Fred Williams, CPA**, to the Audit Committee; and for other purposes. **(Referred back by Full Council, 10/3/11)**

**HELD**

- 11-R-1443 (2) A Resolution by Finance/Executive Committee authorizing the Mayor to execute an Agreement with Infax, Inc., pursuant to City Code Section 2-1191.1 (Special Procurement), for the incorporation of additional monitors into the multi user flight information display system in support of the Maynard Holbrook Jackson, Jr. International Terminal in the amount not to exceed \$350,000.00; to be charged to and paid PTAE0: 18100306 (Signage and Graphics) 104 (Task) 550921373; to be charged to and paid PTAE0: 19100306 (Signage and Graphics) 104 (Task) 550921373 (DOA 2004 F G I Rev 93CQ) 5414002 (Facilities Other Than Bldgs) and FDOA: 5509 (2004 Airport Revenue Bond Fund F-K) 180201 (DOA Aviation Capital Planning & Development) 5414002 (Facilities Other Than Bldgs) 7563000 (Airport) 100306 (Signage and Graphics) 21373 (DOA 2004 F G I Rev 93CQ); and for other purposes.

**FAVORABLE**

Councilmember Willis offered a motion to **Approve, 6 Yeas.**

- 11-R-1471 (3) A **Substituted and Amended** Resolution by Finance/Executive Committee authorizing the Mayor to execute an Appropriate Sole Source Procurement Agreement with Park Pride Atlanta, Inc., on behalf of the Department of Parks, Recreation and Cultural Affairs for the purpose of providing support for the Office of Parks through coordination of Volunteer Support and Fundraising Services and other Services and Programs in City of Atlanta Parks for a term of five (5), years with one two (2) year renewal option, in the amount of sixty thousand dollars and no cents (\$60,000.00) per year and the non-monetary benefit of providing office space, utilities and local phone services; all expenses to be charged to and paid from 1001 (General Fund) 140201 (PRC Parks Administration) 5212001 (Consultant/Professional Services) 6210000 (Park Administration) and 1410229 (Project) 101 (Task) 350191078 (Award 5212001 (Consulting/Prof Serv); and for other purposes. **(Finance/Executive Committee Substitute corrects the FDOA and the Finance/Executive Committee Amendment deletes the Final Whereas Clause and the 1<sup>st</sup> Further Be It Resolved Clause, 10/12/11).**

**FAVORABLE ON SUBSTITUTE AS AMENDED**

Chairperson Adrean stated that we have a Substitute that corrects the FDOA and the paper should have an Amendment to delete the Final Whereas Clause and the 1<sup>st</sup>

Further Be It Resolved Clause. Councilmember Wan offered a motion to **Approve on Substitute as Amended, 6 Yeas.**

**PAPERS HELD IN COMMITTEE**

- 10-O-0774 (1) An Ordinance by Councilmembers H. Lamar Willis and Alex Wan to amend Article VII Division II of Chapter II of the Code of Ordinances of the City of Atlanta so as to provide that it shall be unlawful for any City Officer or Employee to knowingly and willfully withhold information, make false or misleading statements or to give untrue testimony before any of its standing Committees; to provide that any Officer or Employee who is found to have violated this Provision shall be dismissed from the employ of the City; and for other purposes. **(Held, 4/28/10)**

**HELD**

- 10-O-0874 (2) An Ordinance by Finance/Executive Committee amending Chapter 114, Article IV, Division 12, Section 114-379 of the City of Atlanta Code of Ordinances entitled "Layoff or Reduction In Force" so as to provide for the use of the Veterans Preference authorized by Section 114-207 during the calculation of retention points; and for other purposes. **(Held, 6/2/10)**

**HELD**

- 10-O-1733 (3) An Ordinance by Councilmembers Michael Julian Bond, Joyce Sheperd, Aaron Watson, Keisha Lance Bottoms, H. L. Willis, Ivory Lee Young, Jr., C.T. Martin, and Yolanda Adrean authorizing the Mayor or his designee to create a Parking Pass Program for all duly appointed members of City Boards and Commissions; and for other purposes. **(Held, 9/29/10)**

**HELD**

- 10-O-1739 (4) An Ordinance by Councilmember Natalyn Mosby Archibong to amend the Charter of the City of Atlanta, Georgia, 1996 Ga Laws P. 4469 et seq. adopted under and by virtue of the Authority of the Municipal Home Rule Act of 1965, O.C.G.A. Section 36-35-1 et seq. as amended, by amending Part 1 (Charter and Related Laws), Subpart A, (Charter), Article III (Executive), Chapter 3 Entitled (City Departments), Section 3-305 of the City of Atlanta's Code of Ordinances by adding a new Sub-Paragraph (d); and for other purposes. **(2<sup>nd</sup> Reading, 1<sup>st</sup> Adoption, 9/29/10); (3<sup>rd</sup> Reading, Final Adoption, Substituted as Amended and Held, 10/13/10 by Committee for additional information)**

**HELD**

- 10-R-1869 (5) A Resolution by Atlanta City Council of the City of Atlanta, Georgia concerning the future of Regional Transit under the 2010 Transportation Investment Act. **(Held, 10/27/10)**

**HELD**

- 11-R-0645 (6) A Resolution by Finance/Executive Committee authorizing the Mayor or his Designee to execute a contract with Turnkey Solutions for FC-5207, City of Atlanta 311 Call Center Evaluation for three (3) months beginning June 1, 2011 on behalf of the Department of Information Technology, in an amount not to exceed two hundred fifty-one thousand, four hundred seventy

dollars and no cents (\$251,470.00); all contracted work to be charged to and paid from Fund, Department Organization and Account Number 1001 (General Fund) 050101 (IT CIO) 5410001 (Consulting/Professional Services-Capital Projects) 1535000 (Data Processing/Management Information System); and for other purposes. **(Held, 4/27/11)**

**HELD**

- 11-R-0647 (7) A Resolution by Finance/Executive Committee authorizing the Mayor or his Designee to enter into a Cooperative Purchasing Agreement pursuant to Section 2-1602 of the City of Atlanta Code of Ordinances, utilizing the Georgia Services Administration Contract #GS-00P-05-BSD-0362 with the Atlanta Gas Light Company for Natural Gas and Energy Management Services on behalf of the Division of Sustainability in an amount not to exceed seven million, nine hundred thousand dollars and zero cents (\$7,900,000.00); all contracted work shall be charged to and paid from Fund 1001 (General Fund), Department 040302 (Exe. Facilities Maintenance), Account 5312201 (UTIL, Natural Gas), Func. Act. 1565000 (Gen. Gov – Bldgs/Plants); and for other purposes. **(Held, 4/27/11)**

**FILE**

Chairperson Adrean offered a motion to **File, 6 Yeas.**

- 11-R-0651 (8) A Resolution by Finance/Executive Committee authorizing the Mayor or his Designee to enter into a Cooperative Purchasing Agreement pursuant to Section 2-1601 et. seq. of Article X of the City of Atlanta Code of Ordinances, utilizing Western States Contracting Alliance/National Association of State Procurement Officials Contract Number B27160 with Dell Marketing, L.P., for various items of General Purpose Commercial Information Technology Equipment, Software, and Services for one (1) year on behalf of the Department of Information Technology in an amount not to exceed one hundred thousand dollars and no cents (\$100,000.00) under a Blanket Purchase Order; all contracted work shall be charged to and paid from Fund, Department Organization and Account Numbers set forth below. **(Held, 4/27/11)**

**FILE**

Chairperson Adrean offered a motion to **File, 6 Yeas.**

- 11-R-0653 (9) A Resolution by Finance/Executive Committee authorizing the Mayor or his Designee to enter into a Citywide Cooperative Purchasing Agreement Number COA-0010 pursuant to Section 2-1601 et. seq. of the City of Atlanta Code of Ordinances, utilizing National IPA #073103-01 with Panasonic Solutions Company for Toughbooks, Tablets, Accessories, and Services for two (2) years with three (3) one-year renewal options on behalf of the City of Atlanta in an amount not to exceed three hundred thousand dollars and no cents (\$300,000.00); all contracted work shall be charged to and paid from previously appropriated Fund, Department Organization and Account Numbers: (Various Accounts). **(Held and Substitute, 4/27/11)**

**FILE**

Chairperson Adrean offered a motion to **File, 6 Yeas.**

- 11-R-0654 (10) A Resolution by Finance/Executive Committee authorizing the Mayor or his Designee to enter into a Citywide Cooperative Purchasing Agreement Number COA-0014 pursuant to Section 2-1601 et. seq. to the City of Atlanta Code of Ordinances, utilizing Federal GSA Contract #GS-35F-0429P with Barcodes, LLC for IT Equipment and Services for two (2) years with three (3) one-year renewal options on behalf of the City of Atlanta in an amount not to exceed one million dollars and no cents (\$1,000,000.00); all contracted work shall be charged to and paid from previously appropriated Fund, Department Organization and Account Numbers: (Various Accounts). **(Held and Substituted, 4/27/11)**

**FILE**

Chairperson Adrean offered a motion to **File, 6 Yeas.**

- 11-R-0655 (11) A Resolution by Finance/Executive Committee authorizing the Mayor or his Designee to enter into a Citywide Cooperative Purchasing Agreement Number COA-0008 pursuant to Section 2-1601 et. seq. of the City of Atlanta Code of Ordinances, utilizing U.S. Communities Contract #RQ09-99736-42B with Insight Public Sector, Inc. for Technology Products/Equipment and Technology Services/Solutions for two (2) years with three (3) one-year renewal options on behalf of the City of Atlanta in an amount not to exceed two million five hundred thousand dollars and no cents (\$2,500,000.00); all contracted work shall be charged to and paid from previously appropriated Fund, Department Organization and Account Numbers: (Various Accounts). **(Held and Substituted, 4/27/11)**

**FILE**

Chairperson Adrean offered a motion to **File, 6 Yeas.**

- 11-R-0658 (12) A Resolution by Finance/Executive Committee authorizing the Mayor or his Designee to enter into a Citywide Cooperative Purchasing Agreement Number COA-0011 pursuant to Section 2-1601 et. seq. of the City of Atlanta Code of Ordinances, utilizing National IPA Contract #P10-004 with National Office Furniture, Inc. for office furniture for two (2) years with three (3) one-year renewal options on behalf of the City of Atlanta in an amount not to exceed four hundred thousand dollars and no cents (\$400,000.00); all contracted work shall be charged to and paid from previously appropriated Fund, Department Organization and Account Numbers: (Various Accounts). **(Held and Substituted, 4/27/11)**

**FILE**

Chairperson Adrean offered a motion to **File, 6 Yeas.**

- 11-R-0659 (13) A Resolution by Finance/Executive Committee authorizing the Mayor or his Designee to enter into a Citywide Cooperative Purchasing Agreement Number COA-0016 pursuant to Section 2-1601 et. seq. of the City of Atlanta Code of Ordinances, utilizing State of Georgia Contract #SWC60748 with various Vendors for Office Furniture for two (2) years with three (3) one-year renewal options on behalf of the City of Atlanta in an amount not to exceed six hundred thousand dollars and no cents (\$600,000.00);



all contracted work shall be charged to and paid from previously appropriated Fund, Department Organization and Account Numbers: (Various Accounts). **(Held and Substituted, 4/27/11)**

**FILE**

Chairperson Adrean offered a motion to **File, 6 Yeas.**

- 11-R-0660 (14) A Resolution by Finance/Executive Committee authorizing the Mayor or his Designee to enter into a Citywide Cooperative Purchasing Agreement Number COA-0004 pursuant to Section 2-1601 et. seq. of the City of Atlanta Code of Ordinances, utilizing National IPA Contract #618-000-11-1 with Office Depot for Office Supplies for two (2) years with three (3) one-year renewal options on behalf of the City of Atlanta in an amount not to exceed eight hundred thousand dollars and no cents (\$800,000.00); all contracted work shall be charged to and paid from previously appropriated Fund, Department Organization and Account Number: (Various Accounts). **(Held and Substituted, 4/27/11)**

**FILE**

Chairperson Adrean offered a motion to **File, 6 Yeas.**

- 11-R-0661 (15) A Resolution by Finance/Executive Committee authorizing the Mayor or his Designee to enter into a Citywide Cooperative Purchasing Agreement Number COA-0006 pursuant to Section 2-1601 et. seq. of the City of Atlanta Code of Ordinances, utilizing U.S. Communities Contract #05091 with Home Depot for building materials, maintenance repair, and operational supplies for two (2) years with three (3) one-year renewal options on behalf of the City of Atlanta in an amount not to exceed five hundred thousand dollars and no cents (\$500,000.00); all contracted work shall be charged to and paid from previously appropriated Fund, Department Organization and Account Numbers: (Various Accounts). **(Held and Substituted, 4/27/11)**

**FILE**

Chairperson Adrean offered a motion to **File, 6 Yeas.**

- 11-R-0662 (16) A Resolution by Finance/Executive Committee authorizing the Mayor or his Designee to enter into a Citywide Cooperative Purchasing Agreement Number COA-0012 pursuant to Section 2-1601 et. seq. of the City of Atlanta Code of Ordinances, utilizing National IPA #083004 with the Toro Company for Parks and Grounds Maintenance Equipment for two (2) years with three (3) one-year renewal options on behalf of the City of Atlanta in an amount not to exceed one hundred fifty thousand dollars and no cents (\$150,000.00); all contracted work shall be charged to and paid from previously appropriated Fund, Department Organization and Account Numbers: (Various Accounts). **(Held and Substituted, 4/27/11)**

**FILE**

Chairperson Adrean offered a motion to **File, 6 Yeas.**

- 11-R-0663 (17) A Resolution by Finance/Executive Committee authorizing the Mayor or his Designee to enter into a Citywide Cooperative Purchasing Agreement Number COA-0001 pursuant to Section 2-

1601 et. seq. of the City of Atlanta Code of Ordinances, utilizing U.S. Communities Contract #2007-118-3034 with Zep Manufacturing Company for Janitorial Supplies for two (2) years with three (3) one-year renewal options on behalf of the City of Atlanta in an amount not to exceed seven hundred thousand dollars and no cents (\$700,000.00); all contracted work shall be charged to and paid from previously appropriated Fund, Department Organization and Account Numbers: (Various Accounts). **(Held and Substituted, 4/27/11)**

**FILE**

Chairperson Adrean offered a motion to **File, 6 Yeas.**

11-R-0664 (18) A Resolution by Finance/Executive Committee authorizing the Mayor or his Designee to enter into a Citywide Cooperative Purchasing Agreement Number COA-0009 pursuant to Section 2-1601 et. seq. of the City of Atlanta Code of Ordinances, utilizing U.S. Communities Contract #MA-IS-1140130-1 with Graybar Electric Company for Electrical Products, Equipment & Supplies for two (2) years with three (3) one-year renewal options on behalf of the City of Atlanta in an amount not to exceed two hundred thousand dollars and no cents (\$200,000.00); all contracted work shall be charged to and paid from previously appropriated Fund, Department Organization and Account Numbers: (Various Accounts). **(Held and Substituted, 4/27/11)**

**FILE**

Chairperson Adrean offered a motion to **File, 6 Yeas.**

11-R-0665 (19) A Resolution by Finance/Executive Committee authorizing the Mayor or his Designee to enter into a Citywide Cooperative Purchasing Agreement Number COA-0005 pursuant to Section 2-1601 et. seq. of the City of Atlanta Code of Ordinances, utilizing National IPA Contract #090188 with Grainger for maintenance, repair, and operation supplies (MRO) for two (2) years with three (3) one-year renewal options on behalf of the City of Atlanta in an amount not to exceed six hundred thousand dollars and no cents (\$600,000.00); all contracted work shall be charged to and paid from previously appropriated Fund, Department Organization and Account Number: (Various Accounts). **(Held and Substituted, 4/27/11)**

**FILE**

Chairperson Adrean offered a motion to **File, 6 Yeas.**

11-R-0666 (20) A Resolution by Finance/Executive Committee authorizing the Mayor or his Designee to enter into a Citywide Cooperative Purchasing Agreement Number COA-0007 pursuant to Section 2-1601 et. seq. of the City of Atlanta Code of Ordinances, utilizing U.S. Communities Contract #05091 with HD Supply Facilities Maintenance, Ltd. for maintenance, repair, and operational supplies for two (2) years with three (3) one-year renewal options on behalf of the City of Atlanta in an amount not to exceed seven hundred thousand dollars and no cents (\$700,00.00); all contracted work shall be charged to and paid from previously appropriated Fund, Department Organization and Account Numbers: (Various Accounts). **(Held and Substituted, 4/27/11)**

**FILE**

Chairperson Adrean offered a motion to **File, 6 Yeas.**

- 11-R-0667 (21) A Resolution by Finance/Executive Committee authorizing the Mayor or his Designee to enter into a Citywide Cooperative Purchasing Agreement Number COA-0017 pursuant to Section 2-1601 et. seq. of the City of Atlanta Code of Ordinances utilizing WSCA/NASPO Contract #'S 5-09-99-28, 5-09-99-29, 5-09-99-30, & 5-09-99-31 with Autozone, Boras, NAPA Auto Parts, & O'Reilly Auto Parts for light duty auto parts for two (2) years with three (3) one-year renewal options on behalf of the City of Atlanta in an amount not to exceed four hundred thousand dollars and no cents (\$400,000.00); all contracted work shall be charged to and paid from previously appropriated Fund, Department Organization and Account Numbers: (Various Accounts). **(Held and Substituted, 4/27/11)**

**FILE**

Chairperson Adrean offered a motion to **File, 6 Yeas.**

- 11-R-0688 (22) A Resolution by Finance/Executive Committee authorizing the Mayor to enter into a Cooperative Purchasing Agreement with Ricoh Americas Corporation, pursuant to Sections 2-1602 and 2-1604 of the Procurement and Real Estate Code of the City of Atlanta, utilizing the GSA Contract #GS-03F-0085U, for the purchase of eight multi-functional copiers on behalf of the Municipal Court of Atlanta, in an amount not to exceed \$20,000.00; all costs to be charged to and paid from the Fund, Department, Account, and Function Activity listed; and for other purposes. **(Referred from Full Council to Finance/ Executive Committee, 5/2/11); (Held, 5/11/11); (Held, 5/11/11); (Held, 6/1/11)**

**HELD**

- 11-R-0771 (23) A Resolution by Councilmembers H. Lamar Willis, Keisha Lance Bottoms and Aaron Watson proposing the creation of the Southwest Atlanta Community Improvement District as authorized by the General Assembly of the State of Georgia in the Atlanta Community Improvement District Act, contingent upon the consent of the majority of the owners of real property within the District boundaries; and for other purposes. **(Held, 5/11/11)**

**HELD**

- 11-O-0790 (24) An Ordinance by Councilmembers Felicia A. Moore and C.T. Martin to transfer sixteen thousand dollars (\$16,000.00) from the District 9 Councilmember Non-Departmental Expense Account and twelve thousand dollars (\$12,000.00) from the District 10 Councilmember Non-Departmental Expense Account to the Department of Planning and Community Development to be used to fund the nomination and designation activities per the City of Atlanta's Historic Preservation Ordinance for the Collier Heights Neighborhood's consideration as a locally designated Historic District; and for other purposes. **(Held, 6/1/11)**

**HELD**

- 11-O-0791 (25) An Ordinance by Councilmember Felicia A. Moore to transfer one hundred thousand dollars (\$100,000.00) from the District 9 Councilmember Non-Departmental Expense Account to the Department of Public Works to fund the construction of the Adams Drive Alternate Route Roadway; and for other purposes. **(Held, 6/1/11)**

**HELD**

- 11-O-0792 (26) An Ordinance by Councilmember Felicia A. Moore to transfer twenty thousand dollars (\$20,000.00) from the District 9 Councilmember Non-Departmental Expense Account to the Department of Public Works to be used to fund a traffic study that will include the neighborhoods surround the intersection of Howell Mill Road and White Street; and for other purposes. **(Held, 6/1/11)**

**HELD**

- 11-R-0845 (27) A Resolution by Finance/Executive Committee authorizing the Mayor to enter into a cooperative agreement with Soft Choice Corporation utilizing the State of Georgia Contract No. SWC000546-043 for the purchase of networking equipment (Hardware Components and Cisco VOIP Telephone Devices on behalf of the Department of Watershed management, Bureau of Program Performance, Information Technology Division in an amount not to exceed two hundred ninety thousand dollars and no cents (\$290,000.00); all contracted work will be charged to and paid from the listed Fund Department Organization and Account Numbers in the following amounts: 5051 (Water & Wastewater Revenue) 170113 (DWM -Information Systems) 5316005 (Computers-\$1,000-\$4,999) 1535000 (Data Processing)-\$40,000.00; FY'12-5051 (Water & Wastewater Revenue) 170113 (DWM-Information Systems) 5316005 (Computers -\$1,000-\$4,999) 1535000 (Data Processing)—\$150,000.00; FY'13 5051 (Water & Wastewater Revenue) 170113 (DWM -Information Systems) 5316005 (Computers-\$1,000-\$4,999) 1535000 (Data Processing) -\$100,000.00; and for other purposes. **(Held and Substituted, 6/1/11)**

**HELD**

- 11-R-0989 (28) A Resolution by Councilmembers Aaron Watson, Carla Smith, Cleta Winslow, Ivory Lee Young, Jr., Keisha Lance-Bottoms and H. Lamar Willis requesting that the Departments of Law and Finance launch a study of the operational impact of a modification of the number of Judges in the Municipal Court of Atlanta; such operational impact study to be presented to the City Council by no later than August 31, 2011; and for other purposes. **(Held, 6/29/11)**

**HELD**

- 11-O-0990 (29) An Ordinance by Councilmember Ivory Lee Young, Jr. amending the Atlanta Code of Ordinances, Section 114-126 (a) by replacing language stating that employees "May" receive an Annual Performance-Based Salary Increase, with language stating that employees "Shall" receive an Annual Performance-Based Salary Increase; and for other purposes. **(Held, 6/29/11)**

**HELD**

- 11-R-1104 (30) A **Substitute** Resolution by Finance/Executive Committee authorizing the Mayor to award and execute an Agreement with Thanks Again, LLC, pursuant to Code Section 2-1191; Sole Source Procurement, for the purpose of providing a Credit Card Based Customer Rewards Program for Hartsfield-Jackson Atlanta International Airport, in an amount not to exceed \$135,000.00 for one year; all contracted work shall be charged to and paid from FDOA 5501 (Airport Revenue Fund) 180402 (Concessions) 523001 (Advertising) 7563000 (Airport) (\$45,000); and Marketing Fund 5501-000001-1233011-00000000 (\$90,000); and for other purposes. **(Favorable on Substitute, 7/27/11); (Referred back by Full Council, 8/15/11); (Held, 8/31/11)**

**HELD**

- 11-R-1105 (31) A Resolution by Finance/Executive Committee authorizing the Department of the Executive Offices, Division of sustainability ("Division") and the Department of Watershed Management ("DWM") to enter into a Memorandum of Understanding under which the Division shall provide funding to DWM in an amount not to exceed one million seven hundred thousand dollars (\$1,700,000.00) for the acquisition and installation of Energy Efficient Lighting Projects at Hemphill, Chattahoochee, and RM Clayton Water Treatment Plants: the funding to DWM shall be charged to and paid from Fund 2501 (Intergovernmental Fund) 040301 (Exe COO) 5413002 (Building Improvements) 1320000 (Chief Executive) 04210643 (EECI) 250131886 (EECB); the repayment to the Division shall be deposited into Miscellaneous Receipts (3800002) in a Trust Fund (7701) Project (600388), named Sustainability Projects; and for other purposes. **(Held, 7/27/11)**

**HELD**

- 11-O-1266 (32) An Ordinance by Finance/Executive Committee authorizing the Mayor to waive Article X, Procurement and Real Estate Code, of the Code of Ordinances of the City of Atlanta; to authorize the Chief Financial Officer to remit payment of all outstanding invoices to the Historic Oakland Foundation, in an amount not to exceed thirty two thousand eight hundred four dollars and thirty two cents (\$32,804.32) with all invoices being paid from Fund, Department, Organization and Account Number: 3501 (Park Improvement Fund) 140106 (Park Design) 5222003 (Repair & Maintenance Other) 6220000 (Park Areas); and for other purposes. **(Held, 9/14/11)**

**HELD**

- 11-O-1292 (33) A **Substitute** Ordinance by Finance/Executive Committee authorizing the establishment of the Office of Buildings Professional Certification Program; and for other purposes. **(Held, 9/14/11); (Finance/Executive Committee Substitute changes the word "perfuming" to "performing" on page #1 as well as eliminated the word "the", page #2 eliminates the word "that" and Section 11 on page 4 eliminates the word "that", Section 5 page #2 insert the word "in" and eliminates the word "voluntary" with "mandatory", changed the word bonus with Educational Incentive Program, 10/12/11)\*\*\*\*\***

### **FAVORABLE ON SUBSTITUTE**

Chairperson Adrean stated that we have a Substitute that eliminatess the word “the” on page #1, page #2 eliminates the word “that” and Section 11 on page 4 eliminates the word “that”, Section 5 page #2 insert the word “in”, Section 5, page #2 replaces the word “voluntary” with “mandatory.”

**Mr. James Shelby:** Commissioner of DPCD stated that we changed the word “bonus” with “Educational Incentive Program.” The only changes are on page 1, “perfuming” to “performing” and changed the word “bonus” with “Educational Incentive Program.”

**Mr. Robert Breeme:** of the Atlanta Board of Realtors stated that he supports this paper. He asked to vote in favor of the paper.

**Mr. James Scerenscko:** of the Office of Buildings stated that he wants to thank CDHR Committee, Finance Committee and the Mayor’s Office. We did the best we could so the employees would get something out of this. We support this paper.

**Ms. Gina Pagno tta:** stated that we support this paper, but we don’t endorse it. We got all of our questions were answered we agreed upon.

Councilmember Wan offered a motion to **Approve on Substitute, 6 Yeas.**

11-O-1293 (34)      An Ordinance by Finance/Executive Committee amending Sec. 2-240 of the Code of the City of Atlanta relating to the “Functions and Duties of the Bureau of Buildings” for the purpose of authorizing that its revenue and expenses be accounted for as an Enterprise Fund; clarifying those activities that are performed by the Office of Buildings; and for other purposes. **(Held, 9/14/11); (Finance/Executive Committee Amendment states “Whereas the Departments (Human Resources and Finance) has been consulted and will assist with the transition for employees necessary”, 10/12/11)**

### **HELD**

Councilmember Moore asked for an analysis and anticipation of the Enterprise Fund.

**Ms. Linda Goodman:** Project Manager for the DPCD stated that the anticipation is \$8.4 million this year. We have \$4.2 million dollars that has already been adopted. Councilmember Moore asked what will you do with the additional \$4 million dollars? Ms. Goodman responded we will do an Enterprise transfer, which will cover the Permit Technicians, capital expenses, vehicles, operating expenses, computers, etc. She could provide a list of the breakdown. Councilmember Moore asked how do we make an adjustment to the general fund anticipation by \$8.4 million dollars? CFO De Foor responded that she thought that it was a \$600,000 difference. Mr. Aman added that we would have to go into an Executive Session because of previous litigations. Chairperson Adrean stated that we need legislation to accommodate and create the Enterprise Fund to transfer funds. There is also an overhead cost to absorb. CFO De Foor agrees.

**Ms. Carol King:** Budget Chief stated that we would have to prepare an Ordinance.

**Mr. Peter Andrews:** Deputy City Attorney stated that we are getting in an area with potential lawsuit. The best course is to Hold the paper for a companion piece. Chairperson Adrean agrees.

**Mr. Steve Ruse:** with Watson Engineers stated that they brought the report forward for the Permitting Department and he supports it.

**Mr. Wylie Harrison:** stated that he is in support of this approach. The Realtors and Commercial business are saying give us higher fees for a service.

**Mr. Don Rosenthal:** Director of the Office of Buildings stated that the changes cannot be implemented without the financing. Chairperson Adrean offered an Amendment for the Sixth Whereas Clause “Whereas the Departments (Human Resources and Finance) have been consulted and will assist with the transition for employees necessary”. Councilmember Martin asked the CFO if the papers made sense to her. CFO De Foor responded that the concept did make sense to her. Councilmember Martin asked if all parties have talked. Was there an agreement that the paper was ready? Commissioner Shelby responded that we had several discussions. We met with Chairperson Adrean as well. Chairperson Adrean stated that she had questions about allowing for capital funds. She thought that the numbers would be available today. Councilmember Martin stated that Ms. Goodman stated that she had the numbers. Commissioner Shelby responded that there was a disconnect with the numbers. We will have the correct ones in two weeks. Councilmember Martin asked about having the funds to operate. Commissioner Shelby responded that we are already having educational programs going on right now. We could have the numbers by Monday. Chairperson Adrean stated that this paper affects the general fund. Councilmember Martin offered a Substitute motion to move Forward with no Recommendation on Substitute as Amended. Chairperson Adrean asked if we need a separate paper or add to this one.

**Ms. Charla Hall:** Associate City Attorney stated that you can amend to add the numbers.

The paper will be **Held on Substitute as Amended, 5 Yeas, 1 Abstention (Martin).**

11-O-1358 (35) An Ordinance by Councilmember Kwanza Hall imposing a Limited and Temporary Moratorium upon the issuance of Business Licenses to New Pain Management Clinics within the City of Atlanta; and for other purposes. **(Held, 9/14/11)**

#### **HELD**

11-O-1323 (36) An Ordinance by Finance/Executive Committee to amend Chapter XXX, Article XXX, Section XXX-XX, of the City of Atlanta Code of Ordinances for the imposition of 9-1-1 charges, to impose a 9-1-1 charge on prepaid wireless service at the retail point of sale, to set a rate per retail transaction, to deposit any such charge amount received in the Emergency Telephone Assistance Fund maintained by the County or Municipality; and for other purposes. **(Held and Substituted, 9/28/11)**

#### **HELD**

11-O-1365 (37) A **Substitute** Ordinance by Finance/Executive Committee to amend Chapter 114, Personnel, Article “IV”, Classification Plan of the Code of Ordinances, City of Atlanta, Georgia, so as to provide for certain position abolishments, creations, reclassifications, class creations, above entry authorizations, salary grade amendments, position transfers; and other Personnel Actions in line with the 2012 Budget; and for other purposes. **(Held, 9/28/11); (Finance/Executive Committee Substitute in the Department of Planning and Community Development last page in Section 4 transfers, and Department of Public Works mid-point hiring in Section 3, 10/12/11)**

#### **FAVORABLE ON SUBSTITUTE**

Councilmember Martin offered a motion to **Approve on Substitute, 6 Yeas.**

**Ms. Yvonne Cowser-Yancy:** Commissioner of the Department of Human Resources stated that the Substitute relates to the Department of Planning and Community Development reorganization, Section 4 relates to transfers in the Department of Public works, and Section 3 relates to mid-point hiring in the Department of Public Works.

### **ITEMS NOT ON AGENDA**

- 11-O-1486 (1) An Ordinance by Finance/Executive Committee authorizing the Mayor or his Designee to enter into a three (3) year Financing Agreement on behalf of the Department of Information Technology with Oracle Credit Corporation, for the purchase of Oracle's Enterprise Financial Performance Management Application from Mythics, Incorporated and one year of Consulting and Professional Services from Oracle America, Incorporated in an amount not to exceed five hundred fourteen thousand, six hundred forty-three dollars and thirty-seven cents (\$514,643.37) for the application software and one million, five hundred eighty-nine thousand, seven hundred ninety-four dollars and no cents (\$1,589,794.00) for one year of Consulting and Professional Services for a total financed amount not to exceed two million, one hundred four thousand, four hundred thirty-seven dollars and thirty-seven cents (\$2,104,437.37). All payments shall be charged to and paid from Fund, Department, Account and Organization Numbers: 1001 (General Fund) 100101 (DOF Chief Financial Officer) 5212001 (Consultant Professional Services) 1320000 (Function Activity Number: Chief Executive); 5501 (Airport Revenue Fund) 180109 (DOA Aviation Budget & management Support) 5212001 (Consulting/Professional Services) 7563000 (Airport); 5051 (Water and Wastewater Renewal and Extension Fund) 200301 (NDP Expenses) 1540000 (Human Resources); 5401 (Solid Waste Services Revenue Fund) 130501 (DPW Solid Waste Administration) 5212001 (Consulting/Professional Services) 4510000 (Solid Waste Administration); and for other purposes.

### **FAVORABLE ON FIRST READ**

#### **Favorable on First Read, 4 Yeas, 1 Nay (Shook)**

- 11-R-1487 (1) A Resolution by Finance/Executive Committee authorizing the Mayor or his Designee to enter into a Cooperative Purchasing Agreement FC-5539 pursuant to Section 2-1601 et. seq. of the City of Atlanta Code of Ordinances, utilizing General Services Administration Contract Number GS-35F-0009T with Oracle America, Incorporated for the purchase of Oracle Consulting and Professional Services for one year to implement the Enterprise Financial Performance Management Application on behalf of the Department of Information Technology, in an amount not to exceed one million, five hundred eighty-nine thousand, seven hundred ninety-four dollars and no cents (\$1,589,794.00); all costs to be financed through Oracle Credit Corporation, subject to separate Council authorization; and for other purposes.

### **HELD**

- 11-R-1488 (2) A Resolution by Finance/Executive Committee authorizing the Mayor or his Designee to enter into a Cooperative Purchasing Agreement Number COA-5519-PL pursuant to Section 2-1601 et. seq. of the City of Atlanta Code of Ordinances, utilizing General Services Administration Contract Number GS-35F-0153M with



Mythics, Incorporated for the purchase of Oracle America's Enterprise Financial Performance Management Application in an amount not to exceed five hundred fourteen thousand, six hundred forty-three dollars and thirty-seven cents (\$514,643.37) to be financed through Oracle Credit Corporation, subject to separate Council authorization and a three-year Software Maintenance and Support Agreement for an amount not to exceed \$113,221.54 the first year (FY12), \$117,750.00 the second year (FY13) and \$122,461.00 the third year (FY14) with two (2) one-year renewal options for a total Maintenance and Support Agreement amount not to exceed three hundred fifty-three thousand, four hundred thirty-two dollars and thirty-six cents (\$353,432.36) on behalf of the Department of Information Technology, all payments to Mythics, Incorporated for the Software Maintenance and Support Agreement shall be charged to and paid from Fund, Department, Account and Organization Numbers:

### **HELD**

The paper will be Held, **4 Yeas, 1 Nay (Shook)**.

**Mr. Ron Shakir**: stated that he is concerned with service delivery. We should focus on programs in regards to saving money.

**Brother Mohammad**: stated that he is disturbed with spending money from future budgets. He has not seen much money allocated in the Southside.

**The Committee went into Executive Session at 4:15 p.m. The Committee Recessed from Executive Session at 4:45 and Adjourned at 4:47 p.m.**

**Attached with the minutes is the Executive Session Affidavit.**

### **ADJOURNMENT**

Having no further business before the Committee, the meeting was adjourned at 4:47 p.m.

Respectfully submitted,

Stefan Jaskulak, DCFO  
Secretary

Charlene Parker  
Recording Secretary

***"The Department of Finance... because customer service is important to us."***